

## **Vault Allotment Information Sheet**

A vault allotment is a headstone allotment that has a sealed double depth concrete crypt installed within the allotment. It has a monumental memorial covering the grave. Please note that vaults can only be installed in headstone allotments. There are two options for purchasing a vault allotment. There is an option is to purchase a vault that has already been installed or you can purchase a vault and have it installed in your preferred position. Please note that an extra fee will be applied to have a vault installed in your preferred position. Canberra Cemeteries will need to assess and approve your preferred position site.

The cost of the monument is not included in the allotment purchase price. The purchase price includes the allotment, the first burial in the grave, a one off maintenance fee (in perpetuity) and the memorial permit application fee, as well as the vault.

Post burial documentation will be sent to the Exclusive Rights Holder of the Allotment (ERH)\* a short time after the burial. This usually takes no more than 3 weeks and will include a covering letter, the memorial permit application form, a list of local stonemasons and information on the construction of monuments. A Certificate of Exclusive Right of Allotment may also be included if the allotment was purchased at the time of the burial.

To initiate the construction of the monument, the ERH will need to complete the memorial permit application form with the chosen stonemason, who will then return it to Canberra Cemeteries for processing. The memorial permit will be issued to the stonemason after the application has been approved. The approval process takes no more than 2 weeks. Canberra Cemeteries requires the monument to be erected within 2 years of the first burial occurring. Please note that in the interim period between the burial and the monument being installed, a temporary grave marker will be provided. A white cross is also permitted on the grave for this purpose.

At the time of the second burial occurring in the grave, in addition to the burial fee, there may a ledger removal fee payable if there is a monument erected on the grave. In the instance of the monument being erected prior to the first burial, a ledger removal fee will also be payable at the time of the first burial.

Canberra Cemeteries will not be responsible for any personal, valuable or sentimental items that are placed on the grave.

Available at Gungahlin and Woden.

*\*The Exclusive Rights Holder of the Allotment is the person who completes the Application for Exclusive Right of Allotment form prior to the burial occurring or at the time of the allotment purchase. They become the sole authority on any future matters regarding the allotment, including burials and memorialization.*

### **Office**

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### **Postal Address**

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### **Contact**

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