

Memorial Garden Hall Cemetery Allotment Information Sheet

A memorial garden allotment is an ashes grave which comprises a memorial by way of a plaque installed on the top of the rock wall bordering the memorial garden.

The cost of the memorial plaque is included in the allotment purchase price, as is the interment of the ashes, a one off maintenance fee (in perpetuity) and the allotment fee. In accordance with Canberra Cemeteries policy, only one set of ashes can be interred in a memorial garden allotment. Only one standard size container of ashes can be interred in the allotment.

Prior to the ashes interment taking place, Canberra Cemeteries requires the completed Application for Exclusive Right of Allotment form and a copy of the cremation certificate.

Ashes interments can take place 7 days of the week. The family can choose to inter the ashes on a weekend and this is permitted, provided they are willing to bring a small spade to backfill the opening after they have placed the ashes. If required, a staff member may be available to assist with placement of ashes for bookings between 9.00am and 3.30pm on weekdays. If the family does not want to be present during the ashes interment, Canberra Cemeteries will do the interment on their behalf and notify the family afterwards.

Most families prefer to make arrangements for the interment of the ashes after the memorial plaque has been installed. You may, if you prefer, make the booking at any time before the memorial plaque has been installed.

Upon receiving the completed plaque application form, Canberra Cemeteries will request the plaque proof, which is then sent to the Exclusive Rights Holder of the Allotment (ERH)* for review. The plaque proof will need to be approved and returned to Canberra Cemeteries before the plaque can be ordered. The approximate timeframe for delivery and installation is 4-6 weeks from the day the plaque is ordered. The ERH will be notified when the plaque has been installed. A ceramic photo can be placed on the plaque and it is preferable that the ceramic photo is organised at the time of the plaque proof so that provision is made in the plaque text to accommodate the ceramic photo. There is an additional cost for a ceramic photo.

Fresh flowers are permitted at the grave.

Canberra Cemeteries will not be responsible for any personal, valuable or sentimental items that are placed on the grave.

**The Exclusive Rights Holder of the Allotment is the person who completes the Application for Exclusive Right of Allotment form prior to the burial occurring or at the time of the allotment purchase. They become the sole authority on any future matters regarding the allotment, including burials and memorialization.*

Office

Gungahlin Cemetery
Sandford Street
Mitchell ACT 2911

Postal Address

PO Box 37
Mitchell ACT 2911

Contact

T 02 6204 0200 F 02 6207 1624
E cemeteries@act.gov.au
W canberracemeteries.com.au