

Children's Garden Allotment Information Sheet

A children's garden allotment is a lawn grave which comprises a memorial by way of a small headstone or a plaque installed on the concrete beam at the head of the grave.

The cost of the headstone and or plaque is not included in the allotment purchase price. The purchase price includes the allotment, the burial fee, a one off maintenance fee (in perpetuity) and the memorial permit application fee.

Post burial documentation will be sent to the Exclusive Rights Holder of the Allotment (ERH)* a short time after the burial. This usually takes no more than 3 weeks and will include a covering letter, the memorial permit application form, a list of local stonemasons and information on the construction of monuments. A Certificate of Exclusive Right of Allotment will also be included.

To initiate the construction of the headstone, the ERH will need to complete the memorial permit application form with the chosen stonemason, who will then return it to Canberra Cemeteries for processing. The memorial permit will be issued to the stonemason after the application has been approved. The approval process takes no more than 2 weeks. Canberra Cemeteries requires the headstone to be erected within 2 years of the first burial occurring. It is strongly encouraged that the headstone construction be done as soon as possible after the burial occurs. Please note that in the interim period between the burial and the headstone being installed, a temporary grave marker will be provided. White crosses are not permitted in the Children's Garden.

If the family decide on a plaque rather than a headstone for the grave, the ERH will need to contact Canberra Cemeteries to discuss plaque options. The appropriate plaque application form and supporting information will then be given to the ERH to complete and return to Canberra Cemeteries for processing. This can be done via the post, an email or a fax. Please note that in the interim period between the burial and the plaque being installed, a temporary grave marker will be provided.

A plaque proof will be produced and sent to the ERH for review. The plaque proof will need to be approved and returned to Canberra Cemeteries before the plaque can be ordered. The approximate timeframe for delivery and installation is 4-6 weeks from the day the plaque is ordered. The ERH will be notified after the plaque has been installed.

Fresh flowers are permitted at the grave.

Canberra Cemeteries will not be responsible for any personal, valuable or sentimental items that are placed on the grave.

Available at Gungahlin and Woden.

**The Exclusive Rights Holder of the Allotment is the person who completes the Application for Exclusive Right of Allotment form prior to the burial occurring or at the time of the allotment purchase. They become the sole authority on any future matters regarding the allotment, including burials and memorialization.*

Office	Postal Address	Contact
Gungahlin Cemetery Sandford Street Mitchell ACT 2911	PO Box 37 Mitchell ACT 2911	T 02 6204 0200 F 02 6207 1624 E cemeteries@act.gov.au W canberracemeteries.com.au